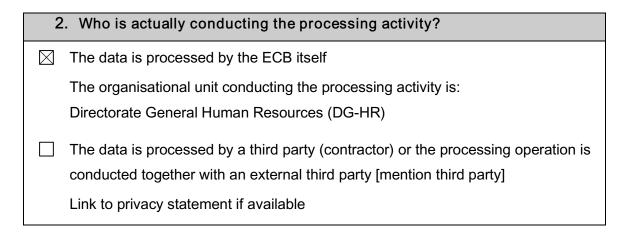


RECORD OF PROCESSING ACTIVITY

RECORDING OF THE ABSENCES OF ECB STAFF MEMBERS UNABLE TO WORK BECAUSE OF ILLNESS OR ACCIDENT

Controller(s) of data processing activities Controller: European Central Bank (ECB) Organisational unit responsible for the processing activity: DG-HR Data Protection Officer (DPO): DPO@ecb.europa.eu



3. Purpose of the processing

The absences of ECB workers due to illness or accident are recorded in order to implement the legal provisions on sick leave laid down in the ECB Conditions of Employment and the ECB Staff Rules.

For more information please read the **EDPS Prior checking opinion**.

4. Description of the categories of data subjects		
Whose personal data are being processed?		
	ECB staff	
	Externals (agency staff, consultants, trainees or secondees)	
	NCB or NCA counterparts (in the ESCB or SSM context)	
	Visitors to the ECB, including conference participants and speakers	
	Contractors providing goods or services	
	Complainants, correspondents and enquirers	
	Relatives of the data subject	
	Other (please specify):	
5. Description of the categories of personal data processed		
(a) General personal data:		
The personal data contains:		
	Personal details (name, address etc)	
	Education & Training details	
	Employment details	
	Financial details	
	Family, lifestyle and social circumstances	
	Goods or services provided	
	Other (please give details):	

(b) Special categories of personal data The personal data reveals:		
☐ Racial or ethnic origin		
☐ Political opinions		
Religious or philosophical beliefs		
☐ Trade union membership		
Genetic data, biometric data for the purpose of uniquely identifying a natural person or data concerning health		
☐ Data regarding a natural person's sex life or sexual orientation		
6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations		
☐ Data subjects themselves		
□ Designated ECB staff members		
☐ Designated NCB or NCA staff members in the ESCB or SSM context		
☐ Other (please specify): Trainee in the ESE/Health & Social team		

7.	. Transfers to/Access from third countries or an international	
	organisation	
Data are processed by third country entities:		
	Yes	
	Specify to which countries:	
	Specify under which safeguards:	
	Adequacy Decision of the European Commission	
	Standard Contractual Clauses	
	☐ Binding Corporate Rules	
	Administrative arrangement containing enforceable and effective data subject rights	
	If the third country's legislation and/or practices impinge on the effectiveness of appropriate safeguards, the personal data can only be transferred to, accessed from or processed in such third country when sufficient 'supplementary measures' are taken to ensure an essentially equivalent level of protection to that guaranteed within the EEA. These supplementary measures are implemented on a case-by case basis and may be technical (such as encryption), organisational and/or contractual.	
	No	

8. Retention time

The data is stored for 1 year in accordance with 3.4.6.1. of ECB Filing and retention Plan (ECB's Filing and Retention Plan)